

## RUBRICS TO REVIEW AU PROGRAM ASSESSMENT PLANS AND IMPLEMENTATION

	Excellent 3	Good 2	Needs Improvement 1	No Evidence 0
<b>Assessment Plan (Used to Review Assessment Plan)</b>				
<b>1. PLAN STRUCTURE</b> Created an assessment plan that includes: learning outcomes, assessment measures, and targets and timeline for implementation	Plan is clear to follow and includes all necessary elements and appears to be up-to-date (affirmed in the last 5 years);	Plan exists but is missing some components, or plan is not up-to-date.	Outcomes exist without an assessment plan or assessment has been done without outcomes. Program hasn't addressed areas of concern that COLA listed in its last review	No evidence that a plan exists
<b>2. TIMETABLE</b> Timetable is rigorous and feasible	Evidence exists that the program has an appropriate timeline (approximately 3-5 years) to complete an assessment cycle AND timetable is being implemented	Evidence exists that program uses a timeline for assessment cycles but timeline is either unrealistic (i.e. trying to do every assessment every year) or is not aggressive enough OR timeline is good but not being followed	Multiple improvements need to be made to timetable.	No evidence exists that program plans to complete a full cycle of assessment
<b>Learning Outcomes</b>				
<b>3. LEARNING OUTCOMES</b> Quality/Quantity of learning outcomes	Learning outcomes are: 1) of appropriate quality to field and major, 2) are comprehensive, and 3) an appropriate number exist	Learning outcomes exist but are missing one component.	Learning outcomes exist but need significant improvement.	No learning outcomes exist

<b>Assessment Measures</b>				
<b>4. MEASURES</b> Outcomes have at least one assessment measure	All outcomes have: 1) at least one direct measure; and 2) all measures are specific enough to gather information on the outcome.	Some outcomes have at least one direct assessment measure that gathers specific information. Or measures are direct but vague.	Measures need significant improvement.	No outcomes have assessment measures
<b>Targets</b>				
<b>5. TARGETS</b> Targets exist for achieving learning outcomes	Clear targets for meeting learning outcomes exist, standards are of appropriate rigor.	Targets are missing one component.	Targets need significant improvement.	No documented evidence that targets exist for achieving learning outcomes

<b>Assessment Activities (Used to review Annual Report)</b>				
	Excellent 3	Good 2	Needs Improvement 1	No Evidence 0
<b>1. Assessment Activities</b>	Assessment activities were 1) conducted this year; 2) directly relate to learning outcomes; and; 3) method(s) is/are robust, meaning thought went into collection of evidence; and 4) write up gives a clear sense of results.	Most, but not all characteristics in “3” exist. Assessment activities might relate to learning outcome but the write up is unclear. OR assessment is direct but doesn’t provide evidence that can be used in the analysis of results.	Assessment activities were conducted but are; 1) unrelated or indirectly related to learning outcomes; or 2) assessment activities use solely indirect methods.	There is no evidence that assessment has taken place this academic year.
<b>Analysis</b>				
<b>2. Analysis of results</b>	Analysis provides evidence of program’s strengths and weaknesses based on targets for success set in assessment plan.	Results show programs strengths and weaknesses, however link to targets for success in assessment plan is unclear	Analysis does not show programs strengths and weaknesses.	No evidence of analysis of assessment results.
<b>3. Use of Assessment</b>	Results make clear that no improvements are necessary or, where necessary, a clear and comprehensive plan exists for all areas in need; AND results are discussed with faculty.	Plan is too unclear to implement. Not clear how engaged faculty are in knowing about results and using them.	Plan is not clear and comprehensive and does not cover all areas of weakness	In areas of weakness no plan for program improvement exists
<b>4. Plan Implementation</b> (Use % of LOs assessed on home page)	Evidence exists that plan is implemented: At least 70% of LOs Assessed in Last Five Years	30%-70% of LOs have been assessed in last five years	Fewer than 30% assessed in last five years	LOs have not been assessed.